

**MEETING AGENDA**

Texas Appraiser Licensing & Certification Board  
Room 170, TALCB Headquarters Office  
Stephen F. Austin State Office Building  
1700 North Congress, Austin, Texas 78701

*Friday, February 15, 2013, 10:00 a.m.*

**CALL TO ORDER**

1. Call to order and pledges of allegiance
2. Roll call and discussion and possible action to excuse Board member absences, if any
3. Recognition of Service by Donna Walz

**ELECTIONS AND APPOINTMENTS**

4. Election of Officers
5. Committee appointments
6. Discussion and possible action regarding appointments to Peer Investigative Committees
7. Discussion and possible action regarding appointment of Mentors
8. Discussion and possible action to set responsibilities for TALCB's liaison to the Texas Real Estate Commission

**MINUTES**

9. Approval of minutes of the August 17, 2012 Board meeting
10. Approval of minutes of the November 9, 2012 Board meeting

**PUBLIC COMMENTS**

11. Comments from members of the public regarding non-agenda items

**ENFORCEMENT MATTERS**

12. Executive session to receive advice of counsel pursuant to Texas Government Code §551.071



13. Discussion and possible action to approve agreed final orders and surrenders in the matter of :
  - a. Complaint #12-243 (Bart Landon Gardner, TX-1333054-R)
  - b. Complaint #11-212 (Israel R. Galindo, TX-1337664-R)
  - c. Complaint #10-379 (Ruth Launa Stodghill, TX-1322509-G)
  - d. Complaint #11-408 (Ronald John Guerrero, TX-1332869-R)
  - e. Complaint #12-296 (James Elmer Partin III (Unlicensed)
  - f. Complaint #12-245 (Felicia A. Hall, TX-1328738-L)
  - g. Complaint #12-313 (Eric Elder, TX-1336851-R)
  - h. Complaint #09-110 (William Douglas Askew, TX-1325858-G)
  - i. Complaint #s10-251 & 12-250 (Richard M. Fetsch, TX-1323512-R)
  - j. Complaint #s12-024 & 12-174 (Ted Norman Lear, TX-1321121-G)
  - k. Complaint #s10-173 & 12-038 (Robert W. Hawkins, TX-1335830-R)
  - l. Complaint #12-209 (John Arenas, Jr., TX-1323843-R)
  - m. Complaint #13-073 (David Louis Smedley, TX-1338373-G)
14. Discussion and possible action on proposal for decision from the State Office of Administrative Hearings in the matter of:
  - a. Complaint #08-065 (Ronald Craig Lewis, TX-1329836-G)
  - b. Complaint #10-376 (Terry Ottis McDaniel, TX-1328118-R)
  - c. Complaint #s 11-203 & 11-280 (Clifford Parvin Dodson, Jr., TX-1337922-G)

### **COMMITTEE REPORTS**

15. Report by Enforcement Committee

### **STAFF REPORTS**

16. Staff reports by Commissioner, Deputy Commissioner, and Division Directors, which may include reports on processes, monthly activities and statistical data for communications, licensing, education, information technology, staff services, and enforcement; current topics related to regulation of real estate appraisers; discussion of topics raised by monthly reports; introduction of new employees; and questions by Board members to staff regarding issues raised by the staff reports

### **RULES FOR POSSIBLE ADOPTION**

17. Discussion and possible action to adopt new rule 22 TAC §155.2 concerning Work Relating to Property Tax Protests
18. Discussion and possible action regarding amendments to 22 TAC §153.24 concerning Complaint Processing
19. Discussion and possible action to adopt amendments to 22 TAC §157.10 concerning Right to Counsel, Right to Participate



TEXAS

## APPRAISER LICENSING & CERTIFICATION BOARD

### **RULES FOR POSSIBLE PROPOSAL**

20. Discussion and possible action to propose amendments to 22 TAC §153.24 concerning Complaint Processing
21. Discussion and possible action to propose amendments to 22 TAC §153.21 concerning Appraiser Trainees and Sponsors

### **PENDING BUSINESS**

22. Discussion and possible action on recommendations from the Enforcement Committee

### **NEW BUSINESS**

23. Discussion and possible action to approve revised Certification of License History Form LHR3
24. Discussion and possible action regarding Investment Policy
25. Discussion and possible action regarding Budget Policy
26. Discussion and possible action regarding the agency's Compact With Texans
27. Discussion regarding legislative matters

### **OTHER BUSINESS**

28. Discussion and possible action regarding the use of electronic minutes with a bookmarked video recording of Board meetings as the official record of meetings
29. Discussion and possible action regarding development of a tracking system for staff implementation of Board directives
30. Request for new business agenda items
31. Discussion and possible action to schedule future meeting dates
32. Adjourn

The Texas Appraiser Licensing and Certification Board may meet with its attorney in executive session on any item listed above as authorized by the Texas Open Meetings Act, Tex. Gov't Code, §551.071.